

Audubon Square / Fallbrook Newsletter

Volume3/Issue3

March 2019

Board of Directors

President	Valerie Hermansen
Vice President	Dena Saunders
Secretary	Stephen Kaufman
Treasurer	Supreet Kaur
Director	Vacant



Board Meetings

Gaithersburg Middle School
Third Tuesday of each month
Room 104 commencing at 7:00 pm

Trash Pick-Up

Tuesdays & Fridays
Must be in a secured container and set out
AFTER 7:00 PM on Mondays & Fridays

Recycle Pick-Up

Set out **AFTER** 7:00 pm on Sunday
**MUST BE PLACED IN A
GREEN RECYCLE BIN**
If recycling is missed call: 311

Bulk Pick-Up

FIRST MONDAY OF THE MONTH
Only items accepted by the
City of Gaithersburg Bulk Pick-Up Program

Property Management

Community Association, Inc.
15742 Crabbs Branch Way
Rockville, MD 20855
P: (301) 258-7711 F: (301) 258-8362
www.communityassn.com

Community Manager - Melissa Wells

Melissa.Wells@CommunityAssn.com
Extension - 160

Assistant Community Manager – Terrence Lowe

Terrence.Lowe@Community.Assn.com
Extension - 180



Join Audubon Square's Court Representative Committee

The Court Representative Committee is a team of volunteers.

Each volunteer will be responsible for their assigned court with the following responsibilities and duties:

- Reporting trash violations.
- Reporting of parking violations to include documenting such violations via digital image and database.
- Reporting of any landscaping violations.
- Reporting of any and all other violations of the By-laws/declaration.
- Reporting of road conditions in inclement weather, this means being able to visibly assess the conditions for that court and report immediately to the Chairperson. This will require the volunteers to be able to report at all hours of the day/night for the Board to take action to ensure the safety of the residents.

**To volunteer to become a Court Representative,
please E-mail the Board at:**

board@audubonsquare-fallbrookmd.com



Tips to Help You Stay Safe During Tax Season



Tips to avoid falling victim to scammers:

- Never share any personal or financial information over the phone.
- Know that the IRS, and other local, state and federal agencies will never call and

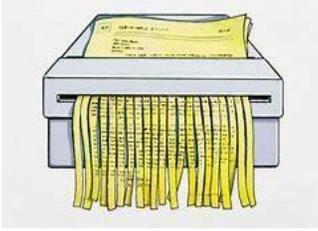
request money over the phone, or ask you to send money via wire transfer, cash or gift cards.

If you receive a call from someone pretending to be with a local, state or federal agency, hang-up and independently verify the correct number and dial it.

If you believe you have been a victim of a tax return theft, contact the IRS directly at 800-908-4490

**The filing deadline for income tax returns is
Monday, April 15, 2019**

Benefits of Residential Paper Shredding



With incidences of identity theft on the rise, you really must be conscious of how you dispose of your personal information. Residential paper shredding reduces the risk of having your confidential documents stolen and used against you.

One of the areas where you're most at risk for identity theft is right in sight—your paper mail, most of which is mail you should shred. More than 150 billion pieces of mail are delivered by the U.S. Postal Service every year, and much of that mail contains identifying personal information that can be used to steal your identity. The Federal Trade Commission (FTC)

provides guidance on the types of documents you should keep, but here's a list of the type of mail you should shred before throwing out.

What needs to be shredded?

Not sure what you should shred? Anything that has personal, identifying information should be disposed of properly. Expired licenses, credit card bills, bank statements, old legal documents, voided checks, ATM receipts, solicited pre-approved credit card applications and any document that has your Social Security number on it.

Documents Containing Financial Information - Anything that comes from a financial institution could potentially be used by an identity thief. Sure, you must keep copies of bank and credit card statements for record-keeping purposes, but only for three years. Anything older than that should be shredded. In addition, shred canceled checks, voided checks, and any online purchase orders that contain your bank account or billing information.

Documents Containing Personal Information - Your personal information is what identity thieves are after. Your date of birth and Social Security number are especially vulnerable; so, make sure anything that contains that information goes through the shredder. Other information to be wary of is your full name, address, home or work telephone numbers, and driver's license number.

Documents Containing Account Information - Don't put your identifying account information at risk. Account numbers, usernames, and passwords are key pieces of information that identity thieves try to capture. You should shred any mail printed with this information, such as credit card statements, personal and real property tax statements, and bills. This means you should also shred mail that contains information about your utility accounts, cell phone, and internet bills, as well as similar bills you might receive concerning other properties you own, such as rentals or vacation property.

Junk Mail - Junk mail can be dangerous. Most people don't realize it, but junk mail usually has a computer barcode on the front that can sometimes contain personally identifying information. This includes so-called pre-authorized credit card offers, mail from insurance companies and lenders, and even mail from associations, such as the AARP or other membership organizations that may have access to your personal information. Companies market to certain demographics, often based on your age group, occupation, or purchasing habits. So, you should shred all of your junk mail, including the return envelopes provided with it.

Child- and School-Related Mail - Identity thieves don't discriminate, and they aren't known for their compassion; so, they won't care if they steal a Social Security number belonging to a child. Therefore, the mail you receive concerning your children, their medical records, and school information goes into the shred pile. If you received copies of your children's birth certificates, shred them. Likewise, any mail containing your authorization for school field trips, school applications, and report cards also go into the shred pile.

A Note From the Board of Directors

We hope you're enjoying your community newsletter. Our goal each month is to give you a rich blend of information, tips from our Board of Directors and updates on some of the latest Audubon Square news that might interest you.

Let us know if it's the right blend. Which types of stories do you like best? What else would you like to see? Let us know how we can make your newsletter even more relevant to your daily life. Write to us at: board@audubonsquare-fallbrookmd.com.

