

# **Audubon Square Community Association, Inc.**

## **Parking Rules and Regulations- Visitor Parking**

### **Policy Resolution 2018-01**

**Whereas**, Article IV, Sections 1,2, & 3 of the Declaration of Audubon Square Community Association, Inc. (“Declaration”), grants an easement for the use and enjoyment of the Common Areas for each Owner; and

**Whereas**, Article IV, Section 1(d) of the Declaration subjects such easement to reasonable rules and regulations, which the Association may adopt and enforce; and

**Whereas**, Article V, Section 3 of the By-Laws of the Audubon Square Community Association, Inc. (“Association”) shall have all the powers and duties necessary for the administration of the affairs of the Association and may do all such acts and things as are not by law or by the Declaration of these By-Laws directed to be exercised and done by the members; and

**Whereas**, Article V, Section 3(d) of the By-Laws of the Audubon Square Community Association, Inc. (“Association”), promulgation and enforcement of such rules and regulation and such restrictions on or requirements as may be deemed proper respecting the use, occupancy and maintenance of the common areas and community facilities as are designated to prevent unreasonable interference with the use of the common area and community facilities by the members and others, all of which shall be consistent with law and provision of these By-Laws and the Declaration; and

**Whereas**, it is the intent of the Board of Directors to establish, clarify, define, extend and enforce rules and regulations with the respect to vehicular ingress and egress, and usage of all parking lots in the Common Areas and all parking spaces within Audubon Square Community Association, Inc. (“Association”), and to provide for the enforcement of such rules and regulations.

**Now Therefore**, the Board of Directors resolves to establish the following additions to the Parking Rules and Regulations (“Parking Rules”) within the Audubon Square Community.

## I. Guidelines for Requesting a Replacement Visitor Permit

1. The homeowner must fill out a replacement parking permit form. Acknowledging that the original number assigned to them will be invalidated and subject to tow.
2. If a homeowner is missing a hanger this will be a cost of \$5.00 to replace.
3. If a homeowner is missing a sticker this will be a cost of \$5.00 to replace.
4. If a homeowner is missing both the sticker and hanger the cost is \$10.00 to replace.
5. The cost of a replacement hanger, sticker, or both must be received by the Association's secure lock box prior to the release of the replacement.
6. The replacement hanger, sticker or both will be mailed to the owners mailing address, as listed on the books and records of the Association, unless an alternate name and address are provided.

## II. Effective Date- These additions to the Parking Rules shall become effective on and shall remain in full force and effect until such time as they may be amended or repealed.

This resolution was adopted this, the 16 day of January, 2018

President of Audubon Square HOA J. A. Munner

Date: 1/16/18

Vice President of Audubon Square HOA D. Saunders

Date: 1-16-18

Secretary of Audubon Square HOA Atty M. Kyf

Date: 1-16-2018

Treasurer of Audubon Square HOA orig

Date: 1/16/2018

Director at Large of Audubon Square HOA \_\_\_\_\_

Date: \_\_\_\_\_

To be recorded and placed in the HOA Handbook

# Report of Lost Parking Permit/ Annual Parking Sticker

Homeowner Name(s): \_\_\_\_\_

Community Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Street Address

City, State Zip Code

Email Address

Phone

Lost Number(s):

\_\_\_\_\_

I hereby acknowledge that:

1. Each Lot is only assigned the number of parking permits/ annual parking stickers as allotted in the Association's governing documents or parking rules
2. The above listed parking permit(s)/ annual parking sticker(s) is/ are lost and I acknowledge that they will be invalidated (subject to tow)
3. Parking permits/ annual parking stickers are solely for the use of owners and residents in the Association and their permitted guests
4. The cost of replacement parking permits/ annual parking stickers is determined by the Association's governing documents, parking rules or Board of Directors as appropriate and must be paid prior to the issuance of a replacement parking permit/ annual parking sticker
5. The cost of a replacement parking permit/ annual parking sticker must be received by the Association's secure lock box prior to the release of a replacement parking permit/ annual parking sticker
6. Replacement parking permit(s)/ annual parking sticker(s) will be mailed to the owners mailing address, as listed on the books and records of the Association, unless an alternate name & address are provided: \_\_\_\_\_

Homeowner Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

## For Management Company Use Only:

_____	_____	I have verified receipt of payment by the secure lockbox
Date	Initials	
_____	_____	I have invalidated the lost the parking permit/ annual sticker in the database
Date	Initials	
_____	_____	I have recorded the new parking permit/ annual sticker in the database
Date	Initials	
_____	_____	I have posted the payments/ charges to accounts, as appropriate
Date	Initials	

Replacement parking permit(s)/ annual sticker(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_