

POLICY RESOLUTION 9601

TRASH REMOVAL

RULES, REGULATIONS, AND FINING PROCEDURE FOR THE AUDUBON SQUARE/FALLBROOK HOMEOWNERS ASSOCIATION

The following rules, regulations, and fining procedure has been adopted by the Audubon Square/Fallbrook Homeowners Association Board of Directors effective September 1, 1996. These rules now replace all other rules pertaining to trash removal and should be kept with your official homeowners association documents.

RULES & REGULATIONS:

1. No item can be put out for **any type of disposal** (bulk, recycle, regular trash, or any other pick up) any earlier than 7:00pm the night before a scheduled pick up.
2. All items placed out for pick up must meet all Federal, State, and local laws and requirements for acceptable pick up.
3. **Newspapers-** Do separate newspapers from regular trash. Do place newspapers in paper grocery type bags. Do include inserts received with the newspaper. **Do not mix newspaper with other recyclables. Do not include magazines, catalogs, phone books, or other paper products. Do not use plastic bags. Do not stack loose newspapers.**
4. **Grass Clippings-** Grass clippings will be picked up once per week on your recycle day and must be placed in biodegradable brown bags. Grass clippings must have a grass tag attached to the bag. **Do not mix grass clippings with other materials such as soil, twigs, brush, branches and leaves. Do not use plastic bags or any other container other than the brown biodegradable bags.**
5. **Brush and Branches-** Brush and branches will be collected weekly on your recycling day and must be laid straight, bundled and tied with string or twine, or placed in brown biodegradable bags. The size of the bundles can be no more than six feet long, 18" in diameter, and weigh no more than 40 pounds. Brush and branched must not be mixed with other items so they can be chipped and recycled as mulch. Branches larger than 4" in diameter can not be picked up for recycling and should be placed on Fallbrook Road on bulk pick up day along with rootballs and tree trunks.
6. **Leaves and other Yard Trimmings-** Place these items in brown biodegradable paper bags only and put out on your regular recycle day. **Do not put yard trimmings or leaves in plastic bags or in loose piles.**
7. **Do not put out automotive products, household hazardous material, garden or pool products, radioactive materials, explosives, tires, oil, conditioners, paint, building materials, radioactive materials, or any commercial, industrial, and medical waste out at any time. You may call the County Transfer station to find out how to dispose of these items.**
8. No trash container or recycle bin can be stored in the front of the unit or in common areas. Trash cans and recycle bins must be removed from the front of the unit by 12:00 midnight the day the removal service was rendered.
9. Trash and recycle containers should be placed in front of your home near the community sidewalk for pick up. Do not place in an island or other common area away from your house.

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10. **Bulk Pick Up-** Collection is provided once per month on your first recycling day. If the first recycle day falls on a holiday, bulk pick up will then take place the next scheduled recycling day of the week. Materials placed in plastic bags or unmarked containers will not be picked up. Remove refrigerator doors or make sure the door can not be opened. Tree stumps must be cut to a size less than 6 feet long and weigh less than 40 pounds.
11. **Holiday Trees-** Holiday trees are collected weekly from December 26 through January 31 on your weekly recycling day. Since your tree will be chipped for composting and mulch, it must be in its natural state. No tinsel, decorations, stand, or angel hair.
12. **Mixed Paper-** Includes white paper, colored paper, junk, mail, phone books, catalogs paper bags envelopes etc. No pizza boxes. Placed in brown paper bags and not mixed with other types of recycles for pick up on recycling day. No plastic bags. Corrugated cardboard must be flattened and bundled in stacks not greater than 12 inches thick.

Fines & Fining Procedure:

1. Any person caught in violation of any of the above listed rules and regulations will be considered to be illegally dumping.
2. Homeowners caught illegally dumping will be fined \$100.00 plus the cost of removal.
3. Homeowners found not in compliance with any trash regulation not pertaining to illegal dumping will be fined \$25.00
4. If fined, the homeowner may request a hearing to state any defense. This request must be made in writing within 60 days of notification.
5. All fines will be assessed to the homeowners account and will be subject to the same collection procedures as the annual assessments.

For more information on recycling and bulk pick please call the Gaithersburg Department of Public Works at 301-258-6370.