

AUDUBON SQUARE COMMUNITY ASSN APPLICATION FOR ARCHITECTURAL CHANGE

Property Owner Name: _____ Phone: (Home/Cell) _____

(work) _____ E-Mail: _____

Property Address: _____

Mailing Address: _____

IMPORTANT INFORMATION AND INSTRUCTIONS:

The Board has 60 days to either Approve or Disapprove this application prior to beginning construction.

You **MUST** describe the project in the space provided below, You must describe the project in the space provided below and attached a copy of your lot's plat with the proposed location of your project indicated on the plat. The project details must include: measurements, materials, color samples. Photos are helpful anything that will aid in a clear understanding of your proposal. **YOUR APPLICATION WILL BE RETURNED, DENIED, IF THE INFORMATION REQUIRED IS NOT INCLUDED WITH YOUR APPLICATION.**

Please provide as much detail as possible if you want your application approved.

A SEPARATE FORM NEEDS TO BE COMPLETED FOR EACH PROPOSED CHANGE

SIGNATURES:

Acknowledgment of at least two (2) property owners who are most affected because they are adjacent to and/or have a view of your change is necessary. Signature by these affected owners indicates they are aware of your intent but **does not** constitute or indicate approval or disapproval.

Owner Name: _____ Signature: _____

Property Address: _____

Owner Name: _____ Signature: _____

Property Address: _____

Attachments: Plat Sample or Photo Contractor Info Other

Owner Acknowledgements: (Initial each paragraph)

I understand and agree ...

- 1. that the Board of Directors and/or Architectural and Environmental Control Committee reviews and approves architectural modifications for appearance and compliance with the architectural harmony of the community only. The applicant is SOLELY responsible for the design, structural integrity, and safety of his/her proposed modification; and _____
- 2. that approval of this application does not mean that City, County, State, and/or Federal codes have been complied with. I recognize that I am responsible for all appropriate permits and complying with all applicable rules and regulations; and _____
- 3. that no work on this request shall commence until written approval of the Architectural and Environmental Control Committee has been received by me; and _____
- 4. that any construction or exterior alteration undertaken by me, or on my behalf, before approval of this application is not allowed; and _____
- 5. that if construction or exterior alterations are undertaken prior to approval of my application, I may be required to return the property to its former condition at my own expense if this application is disapproved, and that I may be required to pay all legal expenses incurred; and _____
- 6. that I have sole responsibility for any damages (including water or drainage damage) to community or adjoining property arising from this alteration to my property; and _____
- 7. that any damage to the green space, community property or private property that is incurred in the delivery of materials or otherwise arising from this alteration, will be repaired at my expense; and _____
- 8. that I must call Miss Utility if any ground is broken in the construction of this project; and _____
- 9. that the Association has no responsibility or liability for any safety hazard or code violations that may exist in connection with improvements on my property. I hereby release, indemnify, and hold harmless the Community, its members, directors, officers, agents and employees, from and against any and all claims, damages, and causes of action, including costs and attorneys' fees, arising from any personal injury or damage to property, occurring in connection with construction or improvements on my property. _____

Signature:

For Board or ARC Committee Use

Approval/Disapproval	Approval/Disapproval	Approval/Disapproval

Comments:

Date _____